

Guide to an Amazing Site Tour

Ceremony Site, the backdrop of your big day

Style	~How does the site reflect your personal tastes and relationship? Formal/Relaxed/Personally Significant/etc	
Time	~What times are available for the advertised pricing? ~When can you access the site and when must you vacate?	
Decorating	~Does the site come decorated or will you decorate? ~If you are decorating, what restrictions are there? ~What time do your decorations need to be taken down and will that be done by staff or by your guests?	
Seating	~Are chairs included in the site fee? ~What do they look like? How/where are they set up?	
Sound	~What sound system is provided? ~Will you need to rent a sound system or generator?	
Parking	~Is there sufficient parking? ~Are parking signs needed/provided? ~Will you need on -grounds shuttles? ~Is there handicap accessibility?	
Multiple Weddings	~Does the venue host multiple weddings/day? ~If so, what effect may that have on your wedding?	

Back-up Site, the stress-reliever in case of inclement weather

Style	~Do you like this site almost as much as your first choice?	
Weather	~In case of inclement weather, is there flexibility to wait? ~What is offered as an indoor backup if waiting is not a good option?	
Time	~If a backup site is reserved, what time will you have it for? Is that sufficient time for any decorating?	
Pricing Policies	~Is the backup site included or is there an extra fee? ~Will you be responsible for the payment of your primary site and your backup site or only the site used?	

Reception Site, a place of celebration and reconnection

Style	~Does the site fit the style you envision? Relaxed/Formal, etc.	
Time	~What time can you access the site and at what time must you vacate? ~Are there options/fees to come in early or stay later?	
Decorating	~Is the site pre-decorated? ~If you want to add decorations, what are the restrictions?	

Seating	<p>~Does the site fee include chairs and tables?</p> <p>~If seating costs more, what are the fees?</p> <p>~Are you permitted to rent seating/tables from outside vendors?</p>	
Sound	<p>~Is there a sound system included?</p> <p>~Is the sound system sufficient for music at loud volume?</p> <p>~Will the speakers evenly distribute sound or will it be concentrated near some tables, possibly too loud for some guests?</p> <p>~If a sound system is not included, what is the price of renting one?</p>	
Parking	<p>~Is there sufficient parking for guests?</p> <p>~If a shuttle is needed, will there be an extra fee for it?</p> <p>~Are parking signs needed/provided?</p> <p>~Are parking attendants needed/provided?</p> <p>~Is there handicap accessibility?</p>	
Vendors	<p>~Does the site have a preferred vendor list?</p> <p>~Are you permitted to use only vendors from a preferred vendor list?</p> <p>~Are there extra fees for off-site vendors?</p>	
Catering	<p>~Does the site offer catering?</p> <p>~Are there extra fees for off-site caterers?</p> <p>~If using on-site catering, is table service/linens included?</p>	
Alcohol	<p>~Is alcohol permitted on site?</p> <p>~Are there restrictions on the hours alcohol can be served?</p> <p>~Is there an additional fee if you serve alcohol?</p> <p>~Can alcohol be purchased only from the site or can you bring it from off site?</p> <p>~Will you need a certified bartender to serve?</p> <p>~Can the bartender come from off-property or must he/she be hired from the site?</p> <p>~Will the bartender(s) require a tip jar?</p>	
Multiple Weddings	<p>~Does the site host multiple weddings in a day?</p> <p>~If not, is there a minimum amount you must spend for holding your wedding here?</p> <p>~If so, how might this affect your wedding?</p>	

Availability, putting the puzzle together

Reduced Rate Days	<p>~Are certain days of the week offered at reduced rates? (usually non-Saturdays)</p> <p>~Will these days work with your schedule?</p>	
--------------------------	---	--

Reduced Rate Times	~Are certain times of the day offered at reduced rates? (usually mornings) ~Will these times work for you?	
Your Dates	~Does the site offer the dates you are looking for?	
Family/Friend Dates	~Will the available dates accommodate family and friends you'd really like to be present?	

Lodging, when a day just isn't enough time

Bridal Suite	~Does the site offer a bridal suite? ~If so, can you see it? Is it complimentary? ~If not, can they offer a recommendation?	
Guest Lodging	~What styles of guest lodging does your site offer? ~Is there sufficient availability on your potential dates? ~Will your guests be satisfied with the lodging style? ~If not, do they have area lodging recommendations?	
Discounts	~Does the site offer discounts for guest lodging? ~Does the site offer discounts for wedding sites if your guests lodge with them?	
Blocks	~Can your lodging location block rooms for your guests to call and reserve? ~How many rooms can be blocked and for how long? ~Are there fees involved?	

Entertainment/Activities/Recreation, expanding the experience

On Property	~What activities are offered for guests on property? ~Are activities discounted for wedding guests?	
In the Area	~What activities are offered in the area?	
Planning	~Are there activities which need to be booked ahead? ~How will payment for activities be arranged?	

Courtesy of ***Snow Mountain Ranch, Special Events***



www.ymcarockies.org 970.887.2152, ext. 4227

Visit www.CustomWeddingsofColorado.com for more ideas and downloads