

Wendee's Top 10 Tips

For adding style and serenity to your wedding planning

1. **Pick your priorities.** You and your fiancé each list every element involved in weddings. Then, pick your top three priorities and the bottom three you would be willing to cut corners. You might be surprised at each other's answers. Keep these priorities as a central focus in your planning decisions.
2. **Decor with the venue in mind.** When planning decor, it is easiest and most cost effective to work with the style and colors of your venue. Take pictures from every angle and view: flooring, chairs, window coverings, lighting, entrances, signage and more. Take measurements of the space, tables and entrances. Consider using their supplies, such as napkins and candle holders.
3. **Color swatches.** After you have picked out a color palate, secure color swatches from a paint store. Keep these in your planning binder and purse. Plus, send them to your mom, florist, planner, and invitation designer so that colors are matched effortlessly.
4. **Generate floor plans.** Creating floor plans earlier in your planning rather than later helps you identify decor elements along with quantities. You won't be tempted to over order and you'll certainly know if you need to order more. Additionally, when the RSVPs start rolling in, you'll be ready to start assigning tables.
5. **Custom invitations.** Invitations are the first impression your guests will receive of event, setting the style and formality. Custom designers often are no more expensive (and may be less) than fine stationers. Better yet, a designer can incorporate favors, escort cards, table



Photo by Greg Harring

6. **Book a day-of coordinator.** Onsite coordination often includes several valuable consultations prior to your wedding, leaving brides confident and relaxed throughout their planning. On the day of the wedding, your family and attendants can enjoy it without having to work an event.
7. **Consider linens.** Many couples overlook how linens can pull together the look of an event. Linens add spark, style and color without a whole lot of expense.
8. **Setup a guest list early.** Setup your guest list on a spreadsheet and be sure to include columns such as *Title, Guest or Children, Table #, RSVP, Gift, Thank-you*, and more. It will be your master list and will come in handy when doing invitations, RSVPs, and table assignments.
9. **Plan a backup.** Lets be honest, the weather in Colorado is unpredictable no matter what time of year. For each aspect of your wedding day, plan a backup and communicate this clearly to all your vendors in advance. Have a "drop dead" time established for a quick and easy call, *if* you need it.
10. **Schedule Hair & Makeup.** Many brides are experts at doing their own hair and makeup on a daily basis. On your wedding day, it can be a time for you to relax and let a professional do what they do best while you focus on your vows. For best availability, book your services at least six months out.

"Wendee Walter managed our entire wedding process and made it so easy and enjoyable. She was fantastic. All the vendors we used stated that she was one of the best they have ever worked with. We would highly recommend her to everyone."

Rick, Groom

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About Wendee Walter Vezzetti

Wendee has been coordinating weddings and meeting for over 12 years. She earned her Bachelors from Iowa State University and a Masters from Colorado State University. Her professional background includes being an assistant to two wedding coordinators, a director of catering, a meeting planner for continuing medical education programs, and a teacher. She specializes in onsite coordinating, location search assistance and detailed logistical planning. She is based out of the Denver area, but has traveled all over the world for work. Her distinctive skills are her immense knowledge of locations and vendors, the ability to understand clients' desires, thoroughness, and attention to detail – all with a warm and friendly approach.

Planning tip: many couples don't get time to themselves on their wedding day. Work into your agenda time with the photographer to sneak off for some sentimental moments. Or, plan a "first encounter" before the actual ceremony for photos and a matrimonial focus.

Photo by Andrea Flanagan



The Wedding Studio

Not every bride needs full-service planning, but they may need occasional help and guidance.

Wendee offers hourly consulting in her wedding planning studio equipped with binders full of Colorado vendor information, magazines & books, samples swatches of linens, a printer, copier and computer. Consultations with Wendee are planning sessions: for example, create your processional/recessional diagram while listening to ceremony music selections from local musicians.

Although the possibilities are endless, here are a few other ways to use consultations: getting started with vendor referrals, developing a budget while incorporating your priorities, and customizing a wedding weekend agenda & planning timeline.

Prices starting at \$50/hour, in studio

Prices starting at \$100/hour on location

Day-of Coordinating

Since brides undoubtedly are preoccupied with personal aspects on the wedding day, day-of coordinators orchestrate the onsite logistical details while pointing everyone to the right place at the appropriate times.

So that she is well versed on your details, Wendee includes several pre-event consultations which can be used on anything from conceptualizing the overall agenda to identifying return items at the end of the evening. Throughout your planning, she is your virtual consultant providing you with vendor referrals and planning templates.

She coordinates the rehearsal while getting to know your wedding party. On the big day, she is with you from the getting ready to the dancing, synchronizing the setup, monitoring the timing, and providing guidance to you, your attendants, family & guests.

Prices starting at \$1,000

Elopement to Full Service Planning

For the out-of-state and busy couples, Wendee provides full-service coordination & consulting from the moment you are engaged to whisking away on your honeymoon.

She works with brides by establishing their style, priorities and budget. From there, Wendee can assist with finding locations and vendors to fit your wedding vision. She designs your overall style, manages planning tasks & timelines, corresponds regularly with vendors, creates CAD floor plans, and more! She works behind the scenes, yet clients are still involved with the decision making.

The help of a planner allows busy brides and grooms time to enjoy their engagement while feeling confident they are on their way to a fabulous day.

Destination or basic planning starting at \$4,200. Full service planning starting at \$6,900. Custom packages and pricing available.

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Pricing subject to change. Please contact Wendee for a customized quote. Available for travel worldwide.